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Pennine Education

OL8 3QL

SIMS New User

Pennie Education are happy to be offering a training course for SIMS new User

This course will teach you the skills necessary to use SIMS in school office environment.

• finding your way around SIMS
• looking up pupil information
• creating a new pupil record
• making day-to-day adjustments to pupil details
• dealing with leavers and admissions including CTF export and import
• running basic SIMS reports
• managing the school diary and personal tasks
• configuring the SIMS home page.

The cost of this would be £135+VAT and would be a full day course held at Hollinwood Business Centre lunch is also provided.

If you would like to book on this course please book via the link below

[Course Booking Form - PENNINE EDUCATION LTD](https://www.pennineeducation.co.uk/course-booking-form.html)



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